

# Kalama Intermediate School

## HOME OF THE PANTHER PRIDE

STUDENT PLANNER  
School Year 2016 - 2017  
This Planner Belongs To:

Name \_\_\_\_\_ Grade \_\_\_\_\_

Grade Level Team \_\_\_\_\_ HR Teacher \_\_\_\_\_

Kalama School Colors - **Blue & Silver**  
Kalama School Mascot - **Panther**  
Kalama School Motto - ***Making a Difference***

### **GENERAL LEARNER OUTCOMES (GLOS)**

Kalama Intermediate School Panthers are ACE students.

#### **A**cademic Achievers

GLO 1: **Self-Directed Learner**

The ability to be responsible for one's own learning

GLO 3: **Complex Thinker**

The ability to demonstrate critical thinking and problem-solving strategies

GLO 4: **Quality Producer**

The ability to recognize and produce quality performances and quality products

#### **C**ontributing Citizens

GLO 2: **Community Contributor**

The understanding that it is essential for human beings to work together

#### **E**ffective Communicators

GLO 5: **Effective Communicator**

The ability to communicate effectively

GLO 6: **Effective and Ethical User of Technology**

The ability to use a variety of technologies effectively and ethically

## Kalama Intermediate Phone Numbers

<b>Main Office</b>	<b>573-8735</b>
120 Makani Road, Makawao, Hawaii 96768	
<b>Main Office Fax</b>	<b>573-8748</b>
<b>Registrar, Student Services Coordinator Fax</b>	<b>573-9930</b>
<b>Counselors</b>	<b>573-8735</b>
<b>Student Services Coordinator</b>	<b>573-8757</b>
<b>Health Room</b>	<b>573-8749</b>
<b>Registrar</b>	<b>573-8745</b>
<b>Library</b>	<b>573-8752</b>
<b>Parent Community Networking Center (PCNC)</b>	<b>573-8753</b>
<b>Kalama on the Web - <a href="http://sites.google.com/site/kalamaintermediateschool">http://sites.google.com/site/kalamaintermediateschool</a></b>	
<b>Kalama Library - <a href="http://library.k12.hi.us">http://library.k12.hi.us</a></b> , choose Kalama from the middle schools menu	
<b>Staff &amp; Teachers' Email:</b> first_last@notes.k12.hi.us	

### **RENAISSANCE PROGRAM**

The basic premise of the Renaissance Program is to encourage students to set goals of academic excellence and to develop a positive attitude towards learning, excelling, and service to others.

Students receive a quarterly Renaissance card for special privileges at school by meeting the following criteria each quarter:

- Earn a GPA of 3.0 - 4.0 with As, Bs, and Cs or
- Earn a .5 increase in their GPA from the previous quarter with no "F" grade, and
- Complete 1 hour of community service each quarter

A student's privileges may be forfeited for misuse of the Renaissance card.

Students will be recognized in the Maui News each quarter if they meet the GPA criteria and complete the community service each quarter. 4 hours of community service are required for the school year. Community service completed during the summer months will be honored for the following school year.

A Renaissance awards banquet is held in May to celebrate and recognize Kalama Intermediate School's outstanding students with individual awards. Students are eligible for this banquet by meeting the following criteria:

- Earned an average GPA of 3.5 or higher for quarters 1, 2, & 3
- Completed community service for quarters 1, 2, & 3
- Qualified for a Renaissance card for quarters 1, 2, & 3
- Does not receive Ds or Fs for the 4th quarter Progress Report

### **UNIFORM POLICY**

Kalama Intermediate School has chosen to adopt a School Uniform Policy. Students attending Kalama are required to wear the uniform Monday through Friday. Students exempt from the Uniform Policy must have a completed and signed waiver in the office. All students on waiver must be in compliance with the Kalama Intermediate School's Dress Code.

**Students must adhere to the following:**

- Uniform must be on as soon as the student steps onto the campus grounds.
- Dress shirts or other tops should not be worn over the uniform.
- Personal short or long sleeve shirts are acceptable under the uniform.
- Jacket, sweater, pullover, or flannel shirt are acceptable over the uniform.
- Uniforms should not be altered in any form. Example: altering neckline, sleeves, or hems, decorations in any form, writing on shirts

**Optional Dress Days**

Subject to the Kalama Dress Code, students will be allowed to wear regular attire (with specific guidelines) on the following days:

- Halloween - Costume or uniform
- 1/2 day before Winter Break - Appropriate attire for all students allowed
- Valentine's Day - Appropriate attire for all students allowed
- Spirit Week - Daily Spirit Week attire or uniform
- 8th grade Banquet - Grade 8 only
- Last day of school - Appropriate attire for all students allowed
- And other days as designated by the Administrator

**DRESS CODE**

**EXPECTATIONS**

It is expected that students dress in a style that is appropriate and conducive to learning during the school day. The dress code applies to all school sponsored events, including sports, drama presentations, dances, onsite and off-campus events, and optional dress days. All students are expected to wear clean, neat, and modest clothing to school. If a student has a uniform waiver, the student will abide by the following dress code:

**REQUIRED:**

- Footwear

**UNACCEPTABLE:**

- Hats, caps in school
- Hoods worn indoors
- Tank top, strapless top, halter top, transparent top, or muscle shirt
- Straps on top are less than 1.5 inches wide (No spaghetti straps)
- Exposed midriff, buttocks and/or undergarment
- Extremely low neckline (exposing cleavage)
- Shorts or pants with criss-cross lacing on side of pant leg

## **UNACCEPTABLE:**

- Shorts or skirts which may be too distracting in a school environment (e.g., too short, tight or torn)
- Excessively oversized/baggy or tight clothing
- Pajama or other night wear clothing
- Gang related items (e.g., chains, colors, bandanas)
- Suggestive or offensive remarks or graphics on clothing, jewelry, backpack, etc. (e.g., reference to alcohol, drugs, cigarettes, sexual innuendo, scantily clad figures, etc.)

## **Consequences for Violation of the Dress Code and/or Uniform Policy**

Students will:

- Be given a uniform loaner which needs to be returned at the end of the school day.
- Have their parent notified of the noncompliance.
- Be subject to having the item confiscated (e.g., hats).
- Be subject to disciplinary measures via Class D offence procedures.

## **ATTENDANCE POLICY**

### **TARDIES**

Homeroom:

1. Students must report to homeroom by 7:50 a.m. daily.
2. Students arriving after homeroom ends, should report directly to the office for an admittance pass.

EXCUSED tardies with written documentation:

- Medical/dental appointment
- Detained by teacher/school official
- Delayed school bus

Regular class:

- a) Student must report to class by the start time noted on the bell schedule, other he/she will be considered tardy.
- b) Tardy is only excused with an authorized pass/note from a school official.

### **ABSENCES**

According to Department of Education (DOE) policy, students are considered absent if they are not in school for more than 1/2 of the school day, no matter what reason.

1. School ends at 2:05 on Monday through Friday .
2. Students will be marked ABSENT for the day if they report to school after 11:00.
3. Students are also considered absent if they are not physically present in a

scheduled class for at least half of the class period.

#### **EXCUSED ABSENCES:**

1. Illness, injury, quarantines (chicken pox, measles, etc.)  
A doctor's note is required for 5 or more consecutive absences
2. Doctor/Dental appointment
3. Death in the family
4. Court attendance

#### **UNEXCUSED ABSENCE**

Family trips during the school year are considered unexcused absences. Teachers are not required to provide make-up work prior to a personal trip during the school year. The student is responsible to secure and complete the make-up work upon his/her return from the trip.

#### **LUNCH CARD**

Lost, damaged, or stolen lunch cards may be replaced. Submit \$5.00 to the café for a receipt before reporting to the lunch clerk for a new card. Payments must be cash only. Students must have their lunch card with money in their account to be served lunch.

#### **BUS PASS**

After bus pass applications are submitted, a temporary paper pass is given until the permanent pass is received. Submit \$5.00 to the main office for a replacement pass. Payments must be cash only. **If your child is precluded from riding the school bus as a result of the Administration's disciplinary action, you will not receive a refund for the unused portion of the bus pass.**

#### **DRINKS ON CAMPUS**

- Allowed: Water
- Not allowed: Sports drinks, high sugar or caffeine drinks, powder drinks

#### **Discipline Plan**

#### **ZERO TOLERANCE POLICY**

**Any child who possesses, sells, or uses a dangerous weapon or switchblade knife, who possesses, sells, consumes, or uses intoxicating liquor or illicit drugs, who reasonably appears to have consumed or used intoxicating liquor or illicit drugs prior to attending school or attending department-supervised activities held on or off school property, may be excluded from attending school for up to ninety-two days, as determined by the principal and approved by the superintendent or other individuals**

designated. In any case of exclusion from school, the due process procedures as set forth in the provisions of Hawai'i administrative rules in relation to student discipline shall apply.

**If for any reason a child becomes a detriment to the morals or discipline of any school, the child may be precluded from attending school by the principal, with the approval of the district superintendent.** The department shall seek the active participation of other public and private agencies in providing help to these children before and after they have left school. An appeal may be taken on behalf of the child to the superintendent of education within ten days from the date of such action.

**Any child, who, while attending school, is found to be in possession of a firearm, shall be excluded from attending school for not less than one year.**

### **General Rules and Consequences for Misconduct**

#### **Class A Offenses: Prohibited by State Law**

Assault; Burglary; Dangerous instrument; Dangerous weapon; Drug paraphernalia, Extortion; Fighting/supporting a fight; Firearm; Homicide; Illicit drugs; Intoxicating substances; Property damage; Robbery; Sexual offenses; Terroristic threatening (includes look-alike gun)

#### **Class B Offenses: Prohibited by State Law**

Bullying; Cyberbullying; Disorderly conduct (includes consensual touching and sex); Rendering of false alarm; Gambling; Forgery; Harassment (includes physically harming, restraining, threatening, stalking); Hazing; Inappropriate Internet use, materials, equipment; Theft; Trespassing

#### **Consequences for Class A and B Offenses:**

1. Staff/student witness notifies the office, and the office alerts security; behavior referral is sent to administration.
2. Student offender is escorted to an administrator by security.
3. Student writes a statement and a reflection while administration investigates allegations.
4. During the investigation, parents are notified and an administrator may contact the police to report an incident and/or file a police report. The student may be suspended and/or arrested.
5. Further consequences for Class A offenses will be addressed on a case by case basis. **Any child who, while attending school, is found to be in possession of a firearm, shall be excluded from attending school for not less than one calendar year.**
6. For students who are suspended, an administrator will convene a **mandatory Parent/Team Conference** to support the student's successful return to school and to plan for student success.

#### **Class C Offenses: Prohibited by Department of Education**

Abusive Language; Class cutting; Insubordination (and repeated noncompliance); Laser pen or pointer; Leaving campus without consent; Smoking/use of tobacco; Truancy

## **Class D Offenses: School-Prohibited Conduct**

Contraband, Disrespect/Non-compliance; Dress Code Violation, Inappropriate disruption/language; Lying; Cheating; Physical Contact; Property Misuse; Tardy; Teasing and Taunting; Other Violation of School Rules.

## **Bus Discipline**

Students who misbehave on the bus may be denied rides and shall be subject to disciplinary action. When the school receives a School Bus Incident Report on your child, Administration will conduct an investigation of the incident and notify you of the outcome.

**If your child is precluded from riding the school bus as a result of the Administration's disciplinary action, you will not receive a refund for the unused portion of the bus pass.** For more information please refer to the 2014-2015 School Bus Handbook.

## **Contraband**

Use of contraband on campus by students during school hours is prohibited.

**“Contraband” includes but is not limited to the following.**

Hydro Flask type water bottles	personal video games	pornography
iPods/MP3 Players	video cameras	lasers
radio/CD player	cigarettes	marbles
shoe skates	e-cigarettes	knives, weapons
skateboards	whistles	matches, lighter
cameras	projectiles	fireworks
collector cards	water guns	candy, chewing gum

Students in possession of contraband will be disciplined and the item(s) will be confiscated.

## **\*CELL PHONES**

- Must be turned off upon arrival on campus and remain off until the end of the school day.
- Secure phone in a safe place and in the off position.
- Any use of a cell phone or any disruption caused by the cell phone (ringing) during school hours will result in the phone being confiscated and held until the end of the school day. Student to pick up in the office. Repeat offenses will require parent to pick up the phone.

## **Websites and Passwords**

**Website**

**Username**

**Password**

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## 2016-2017 Kalama Rotation Calendar

8/1/2016	Mon	PD Day	10/17/2016	Mon	1,2,3,4,5	1/9/2017	Mon	1,2,3,4,5	3/27/2017	Mon	Holiday
8/2/2016	Tue	1,2,3,4,5	10/18/2016	Tue	6,7,1,2	1/10/2017	Tue	6,7,1,2	3/28/2017	Tue	1,2,3,4,5
8/3/2016	Wed	6,7,1,2,3	10/19/2016	Wed	3,4,5,6	1/11/2017	Wed	3,4,5,6	3/29/2017	Wed	6,7,1,2,3
8/4/2016	Thu	4,5,6,7,1	10/20/2016	Thu	7,1,2,3	1/12/2017	Thu	7,1,2,3	3/30/2017	Thu	4,5,6,7,1
8/5/2016	Fri	2,3,4,5,6,7	10/21/2016	Fri	4,5,6,7	1/13/2017	Fri	4,5,6,7	3/31/2017	Fri	2,3,4,5,6,7
8/8/2016	Mon	1,2,3,4,5	10/24/2016	Mon	1,2,3,4,5	1/16/2017	Mon	Holiday	4/3/2017	Mon	1,2,3,4,5
8/9/2016	Tue	6,7,1,2	10/25/2016	Tue	6,7,1,2	1/17/2017	Tue	1,2,3,4,5	4/4/2017	Tue	6,7,1,2
8/10/2016	Wed	3,4,5,6	10/26/2016	Wed	3,4,5,6	1/18/2017	Wed	6,7,1,2,3	4/5/2017	Wed	3,4,5,6
8/11/2016	Thu	7,1,2,3	10/27/2016	Thu	7,1,2,3	1/19/2017	Thu	4,5,6,7,1	4/6/2017	Thu	7,1,2,3
8/12/2016	Fri	4,5,6,7	10/28/2016	Fri	4,5,6,7	1/20/2017	Fri	2,3,4,5,6,7	4/7/2017	Fri	4,5,6,7
8/15/2016	Mon	1,2,3,4,5,6	10/31/2016	Mon	1,2,3,4,5	1/23/2017	Mon	1,2,3,4,5	4/10/2017	Mon	1,2,3,4,5,6
8/16/2016	Tue	7,1,2,3,4	11/1/2016	Tue	6,7,1,2	1/24/2017	Tue	6,7,1,2	4/11/2017	Tue	7,1,2,3,4

8/17/2016	Wed	5,6,7,1,2	11/2/2016	Wed	3,4,5,6	1/25/2017	Wed	3,4,5,6	4/12/2017	Wed	5,6,7,1,2
8/18/2016	Thu	3,4,5,6,7	11/3/2016	Thu	7,1,2,3	1/26/2017	Thu	7,1,2,3	4/13/2017	Thu	3,4,5,6,7
8/19/2016	Fri	Holiday	11/4/2016	Fri	4,5,6,7	1/27/2017	Fri	4,5,6,7	4/14/2017	Fri	Holiday
8/22/2016	Mon	1,2,3,4,5	11/7/2016	Mon	1,2,3,4,5,6	1/30/2017	Mon	1,2,3,4,5,6	4/17/2017	Mon	1,2,3,4,5
8/23/2016	Tue	6,7,1,2	11/8/2016	Tue	Holiday	1/31/2017	Tue	7,1,2,3,4	4/18/2017	Tue	6,7,1,2
8/24/2016	Wed	3,4,5,6	11/9/2016	Wed	7,1,2,3	2/1/2017	Wed	5,6,7,1,2	4/19/2017	Wed	3,4,5,6
8/25/2016	Thu	7,1,2,3	11/10/2016	Thu	4,5,6,7	2/2/2017	Thu	3,4,5,6,7	4/20/2017	Thu	7,1,2,3
8/26/2016	Fri	4,5,6,7	11/11/2016	Fri	Holiday	2/3/2017	Fri	PD Day	4/21/2017	Fri	4,5,6,7
8/29/2016	Mon	1,2,3,4,5	11/14/2016	Mon	1,2,3,4,5	2/6/2017	Mon	1,2,3,4,5	4/24/2017	Mon	1,2,3,4,5
8/30/2016	Tue	6,7,1,2	11/15/2016	Tue	6,7,1,2	2/7/2017	Tue	6,7,1,2	4/25/2017	Tue	6,7,1,2
8/31/2016	Wed	3,4,5,6	11/16/2016	Wed	3,4,5,6	2/8/2017	Wed	3,4,5,6	4/26/2017	Wed	3,4,5,6
9/1/2016	Thu	7,1,2,3	11/17/2016	Thu	7,1,2,3	2/9/2017	Thu	7,1,2,3	4/27/2017	Thu	7,1,2,3
9/2/2016	Fri	4,5,6,7	11/18/2016	Fri	4,5,6,7	2/10/2017	Fri	4,5,6,7	4/28/2017	Fri	4,5,6,7
9/5/2016	Mon	Holiday	11/21/2016	Mon	1,2,3,4,5,6	2/13/2017	Mon	1,2,3,4,5	5/1/2017	Mon	1,2,3,4,5
9/6/2016	Tue	1,2,3,4,5	11/22/2016	Tue	7,1,2,3	2/14/2017	Tue	6,7,1,2,3	5/2/2017	Tue	6,7,1,2
9/7/2016	Wed	6,7,1,2,3	11/23/2016	Wed	4,5,6,7	2/15/2017	Wed	Institute	5/3/2017	Wed	3,4,5,6
9/8/2016	Thu	4,5,6,7,1	11/24/2016	Thu	Holiday	2/16/2017	Thu	4,5,6,7,1	5/4/2017	Thu	7,1,2,3
9/9/2016	Fri	2,3,4,5,6,7	11/25/2016	Fri	Holiday	2/17/2017	Fri	2,3,4,5,6,7	5/5/2017	Fri	4,5,6,7
9/12/2016	Mon	1,2,3,4,5,6	11/28/2016	Mon	1,2,3,4,5	2/20/2017	Mon	Holiday	5/8/2017	Mon	1,2,3,4,5
9/13/2016	Tue	7,1,2,3,4	11/29/2016	Tue	6,7,1,2	2/21/2017	Tue	1,2,3,4,5	5/9/2017	Tue	6,7,1,2
9/14/2016	Wed	5,6,7,1,2	11/30/2016	Wed	3,4,5,6	2/22/2017	Wed	6,7,1,2,3	5/10/2017	Wed	3,4,5,6
9/15/2016	Thu	3,4,5,6,7	12/1/2016	Thu	7,1,2,3	2/23/2017	Thu	4,5,6,7,1	5/11/2017	Thu	7,1,2,3
9/16/2016	Fri	PD Day	12/2/2016	Fri	4,5,6,7	2/24/2017	Fri	2,3,4,5,6,7	5/12/2017	Fri	4,5,6,7
9/19/2016	Mon	1,2,3,4,5	12/5/2016	Mon	1,2,3,4,5	2/27/2017	Mon	1,2,3,4,5	5/15/2017	Mon	1,2,3,4,5
9/20/2016	Tue	6,7,1,2	12/6/2016	Tue	6,7,1,2	2/28/2017	Tue	6,7,1,2	5/16/2017	Tue	6,7,1,2
9/21/2016	Wed	3,4,5,6	12/7/2016	Wed	3,4,5,6	3/1/2017	Wed	3,4,5,6	5/17/2017	Wed	3,4,5,6
9/22/2016	Thu	7,1,2,3	12/8/2016	Thu	7,1,2,3	3/2/2017	Thu	7,1,2,3	5/18/2017	Thu	7,1,2,3
9/23/2016	Fri	4,5,6,7	12/9/2016	Fri	4,5,6,7	3/3/2017	Fri	4,5,6,7	5/19/2017	Fri	4,5,6,7
9/26/2016	Mon	1,2,3,4,5	12/12/2016	Mon	1,2,3,4,5	3/6/2017	Mon	1,2,3,4,5	5/22/2017	Mon	1,2,3,4,5
9/27/2016	Tue	6,7,1,2	12/13/2016	Tue	6,7,1,2	3/7/2017	Tue	6,7,1,2	5/23/2017	Tue	6,7,1,2
9/28/2016	Wed	3,4,5,6	12/14/2016	Wed	3,4,5,6	3/8/2017	Wed	3,4,5,6	5/24/2017	Wed	3,4,5,6
9/29/2016	Thu	7,1,2,3	12/15/2016	Thu	7,1,2,3	3/9/2017	Thu	7,1,2,3	5/25/2017	Thu	7,1,2,3

9/30/2016	Fri	4,5,6,7	12/16/2016	Fri	4,5,6,7	3/10/2017	Fri	4,5,6,7	5/26/2017	Fri	4,5,6,7
10/3/2016	Mon	1,2,3,4,5	12/19/2016	Mon	1,2,3,4,5,6	3/13/2017	Mon	1,2,3,4,5,6			
10/4/2016	Tue	6,7,1,2	12/20/2016	Tue	7,1,2,3	3/14/2017	Tue	7,1,2,3,4			
10/5/2016	Wed	3,4,5,6	12/21/2016	Wed	4,5,6,7	3/15/2017	Wed	5,6,7,1,2			
10/6/2016	Thu	7,1,2,3				3/16/2017	Thu	3,4,5,6,7			
10/7/2016	Fri	4,5,6,7				3/17/2017	Fri	PD Day			